



www.checksnforms.com

Phone: 800-728-5490

Fax: 972-701-9414

Business Hours: 9-5 CST; Monday - Friday

Pre-printed Checks Order Form

Instructions:

1. *Be sure you have placed your custom/pre-printed check order at www.checksnforms.com*
2. Complete this form EXACTLY like you want your checks to be printed (type in the fields provided).
3. Print and fax this form, along with a *copy of one of your current checks* to **972-701-9414**.

1. Order/Contact Information

New Order Reorder

Ordering Contact:

Fax (REQUIRED):

Phone:

Email:

2. Pre-printed Check Information

Name 1:

Phone:

Name 2:

Bank Name:

Address 1:

Bank City:

Address 2:

Bank State:

City, State, Zip:

3. Miscellaneous Check Information

Starting Check Number (if blank we'll assume 1001):

of Signature Lines (Default 1): 0 1 2

Signature Line Comment (normally blank):

Print Company Logo on Check: Yes No

(Specifications: Black and White PCX file, 300 dpi)

**Fax this completed form *AND* a copy of your current check to:
972-701-9414**