



www.ChecksNForms.com

Phone: 800-728-5490

Fax: 972-701-9414

Business Hours: 9-5 CST; Monday - Friday

Pre-printed Checks Order Form

Instructions:

1. Be sure you have placed your custom/pre-printed check order at www.ChecksNForms.com.
2. Complete this form **EXACTLY** like you want your checks to be printed (type in the fields provided).
3. Email this form, along with a copy of one of your current checks to Sales@ChecksNForms.com.

1. Order/Contact Information

New Order Reorder

Contact Name:

Email:

Phone:

2. Pre-printed Check Information

Name 1:

Name 2: Phone on Check:

Address 1: Address 2:

City, State, Zip:

Bank Name: Bank Fraction:

Bank City: Bank State:

3. Check Information

Order Number:

Check Color:

Starting Check Number:
(If blank we'll assume 1001)

Number of Signature Lines: 0 1 2
(Default 1)

Signature Line Comment:
(Normally blank)

Print Company Logo on Check: Yes
(Specifications: Black & White PCX file, 300dpi) No

Email this completed form **AND** a copy of your current check to:
Sales@ChecksNForms.com